

Countrywide

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To all Leaseholders of Sussex Heights, St Margarets Place,

25 June 2010

Our Ref: KB/CS

Your Ref:

Dear Sir or Madam

Sussex Heights – Health & Safety

I write concerning a number of issues with regard to the Health & Safety of all residents at Sussex Heights.

Firstly, I have received a complaint from one of the residents that a cigarette end was thrown out of a window and ended upon the lounge floor of one of the flats below. This is not the first time that this has happened, but luckily on this occasion the cigarette end was not alight. It really is quite irresponsible and dangerous for cigarette ends to be thrown out of a window or from the balcony and I would respectfully request that this is stopped immediately.

I also write concerning the practice of having barbecues on the balconies. On one previous occasion a resident actually threw hot embers off of the balcony having finished with the barbecue. Also, I have received a complaint from another resident who experienced the smoke from another barbecue coming into his property as a result of the wind direction at the time. In the interests of Health & Safety and the comfort of other residents I would ask that barbecues are not used on the balconies. If you currently have tenants living in your property would you please ensure that both your agents and tenants are made aware of the contents of this letter

I thank in advance of your assistance and should you have any comments or queries please do not hesitate to contact me.

Yours sincerely,



Kevin Baker AIRPM  
Senior Property Manager

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